

November 8, 2022

**Salem Township Trustees - At the Salem Township Conference Room**

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The Salem Township Board of Trustees met on November 8, 2022 in regular session at the Salem Township Fire Station Conference Room for the purpose of transacting the business of the Township. Trustee Susan Ramsey called the meeting to order at 7:00pm with Trustee Heath Kilburn and Ralph Blanton present. Mrs. Ramsey led all those present in the pledge to the flag.

**Meeting Minutes:**

- The trustees read the minutes from the October 25, 2022 meeting. Mr. Kilburn made a motion to approve the minutes. Mrs. Ramsey seconded the motion.

Vote: Mr. Blanton – abstained                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

**Fire Department:** Fire Chief Harrison reported:

- Presented Health Insurance renewal with a 10.5 % increase and suggested that we send out for bid next year. Mrs. Ramsey made a motion to accept the renewal with the United Health Insurance. Mr. Kilburn seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

- Presented to hire volunteer Austin Haggard. Mr. Blanton made a motion to hire volunteer Austin Haggard. Mr. Kilburn seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

- Presented to hire three cadets – Kyleigh Ensor, Ryan Roussel and Lacey Larick. Mrs. Ramsey made a motion to hire three cadets – Kyleigh Ensor, Ryan Roussel and Lacey Larick. Mr. Kilburn seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

- Fire records are kept through Warren County Emergency Services on a program called ECP. They are changing to a new program called ESO. The Captains are attending training through November 30, 2022.

- Chief Harrison let everyone know that he will not be here for the next three township meetings. With that being said he usually waits until December to ask for 2023 wage increases. He is requesting a 5% wage increase for Asst. Fire Chief John Moenster. He is currently at \$78,280 and the 5% increase will take him to \$82,170. Mr. Kilburn made a motion to approve a 5% wage increase for John Moenster starting first pay in January 2023. Mrs. Ramsey asked if this was in the Fire Dept budget? Mr. Harrison confirmed it is. Mrs. Ramsey second the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

**Zoning Update:** Zoning inspector Stephanie Austin reported:

- Conditional Use hearing is set for December 6, 2022 at 6pm here at the Fire house.
- Posted violation notice at 1090 A Hunters Run – No response as of yet.
- Violation letter has been sent to 3632 Bramble Bush. Before meeting checked tracking and it has not been claimed yet.
- Need to collect zoning books – to correct an error. Will do this on Dec 6, 2023
- Two permits in October:
  1. 6329 Morrow Woodville – New Single Family
  2. 7710 Gheils Carroll - Solar

**Guest comments:** See list for attendance

- None at this time

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**Trustee Ralph Blanton Reported:**

- F550 being worked on at John's Auto Service
- 5300 Tractor is back at Koeing – Still not repaired correctly
- Achterman Rd. – Resident let us know that they took down some dead trees along the right-away. He thanked them and our road guys went and cleaned it all up.
- Shawhan Rd. - NE Bank near Union Township Line has been closed. It is open now. Going to follow up with Engineers office to see what we can do.
- Gheils Carrol – near bamboo farm – Bridges are dropping off. Will go check it out.
- Complaints on Trovillo Rd. regarding speeding. Speed Limit is 55. Will contact Engineers office and ask them to do a speed check.
- Township Association Dinner on Nov 10, 2022 at 6:30. Ralph Blanton and Susan plan to attend.
- Received an e-mail regarding 2023 resurfacing /stripping.
- Made reservations for the 2023 Winter OTA Conference January 25-27 in Columbus.

**Trustee Health Kilburn Reported:**

- Suggest that we add 16 ft to new building to be used for storage/office space. Mrs. Ramsey made a motion to add 16 feet to the new building. Mr. Blanton second the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

- Reminder that we need to put out the Christmas Ranch road signs.

**Trustee Susan Ramsey Reported:**

- Side streets off of Washington way need repaired. Mr. Kilburn made a motion to move forward with the asphalt repairs to the side streets off of Washington Way this year before the plants close for the winter. Mr. Blanton second the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

**Cemetery updates:**

**October 2022 Cemetery**

10/03/22      Dwayne Parker      Sec 4   Lot 199      NW#2      Family

**Fiscal Business: Vicky VonHolle, Fiscal Officer**

- Presented the trustees with payroll and bills that are ready for payment. Mr. Blanton made a motion to approve the payroll and to pay the bills as presented. Mr. Kilburn seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – yea

**Adjournment:** With no further business to come before the board, Mr. Blanton made a motion to adjourn the meeting at 7:50pm. Mr. Kilburn seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – yea